OF NOTE

Briefings

Early out briefing March 21

Early out (Palace Chase) briefing is **today** in Building 20204, room 9C, 2 p.m.

Reference Air Force Instruction 36-3205 for eligibility. Retraining may be an option.

Call Master Sgt. Vera Romano, 846-0544.

Become a sponsor

Sponsor Training is **March 25**, 10 a.m., in the Family Support Center. Register at 846-0741.

Transition, survivor benefits briefed

Transition and the Survivor Benefit Plan Workshop is **March 28**, 9-10:30 a.m., in the Family Support Center. Register at 846-0741.

Learn budgeting skills

Budget 101 is **March 24**, 1-2 p.m., at the Family Support Center. Register at 846-0741.

Federal contractor jobs workshop today

Veterans Employment/ Federal Contractors Workshop is **today**, 8 a.m.-noon, at the Family Support Center. The workshop provides information about federal contractor employment opportunities for veterans. Register at 846-0741.

Small business workshop March 26

Starting a Small Business Workshop is 9-11:30 a.m., in the Family Support Center. Learn what you need to start your own business. Spouses are encouraged to attend. Register at 846-0741.

Learn interview skills

Interviewing Skills Workshop is **March 26**, 5:30-8 p.m., in the Family Support Center. Register at 846-0741.

Learn how to sell a home

Home Sellers is **March 27**, 1-3 p.m., in the Family Support Center. Register at 846-0741.

Closings

58th's tour rescheduled

The 58th Special Operations Wing's Newcomers tour for March 26 has been cancelled. The next newcomers' tour is April 23. Call Staff Sgt. Laura Holzer at 853-5858.

Public Health services curtailed during exercises

During all exercises and processing lines, Public Health offers services on a limited basis. The limit on services is due to the current deployments.

Before visiting Public Health, call 846-3461 for availability.

Education

Satellite learning courses scheduled

Distance Learning Center offerings are scheduled for March. Offerings are downlinked at the Education and Training Flight Distance Learning Center in Building 20604. Room location is provided upon confirmation to attend. To enroll, contact Circe Woessner at 846-1748. Descriptions of offerings are available on the Internet at http://fedlearn.com.

March broadcasts scheduled now are: Intro to Business Communication, parts 11 and 12, today, 10 a.m. and 11:30 a.m.; Leading a Diverse Workforce, today, 1-3 p.m.; Wisdom and Knowledge in Management, March 24, 1-3 p.m.; The Leadership Secrets of Colin Powell, March 27, 11 a.m.-1 p.m.

Events

Women's History Month celebrated

Women's History Month is celebrated with a fun run at the East Fitness Center gym track **today**, 11 a.m.

A retreat ceremony is **March 26**, 4 p.m., at Hardin Field.

Gospel music, workshop slated for off-base

The Kirtland AFB Inspirational Gospel Service sponsors a gospel music and worship workshop. Leaders will be Gerald and Jacque Malone of the McCoy Memorial Baptist Church in Los Angeles, Calif.,

The event offers rehearsals March 27-29, 7-9 p.m., and concludes with a concert March 30, 3 p.m. The program is off base at God's House Church, 2335 Wyoming Boulevard NE to enable participation by local churches without entry to Kirtland AFB.

Registration fee for participants is \$15 a person. Contact Chap., Capt., John Von Almen, 846-5691.

'Welcome Tour' today

Welcome to New Mexico Tour is **today**, 10:15 a.m.-3 p.m., at the Family Support Center. Visit the Sandia Tram, Cottonwood Mall and Old Town for a great introduction to Albuquerque. Register at 846-0741.

Sandia's Woodard speaks at recognition luncheon

Joan Woodard, executive vice president of Sandia National Laboratories is keynote speaker at the Greater Albuquerque Chamber of Commerce's

ninth annual Small Business Recognition Luncheon, **March** 26, 11:30 a.m.-1:30 p.m., at the Sheraton Uptown Hotel. Awards will be presented in three categories to recognize outstanding small businesses and small business people.

Woodard is responsible for Sandia's programs, operations, staff and facilities and for developing policy and assuring implementation.

Tickets are available by calling 764-3773 or online at www.gacc.org. Tickets are \$40 a person and \$400 for a table of 10.

Lecture series set at vet memorial

The New Mexico Veterans Memorial hosts a free lecture series at the Visitors Center, 10:30 a.m.

Scheduled speakers are: "Submarine Warfare Aboard the USS Puffer" by Charlie Brown, tomorrow; and "Army Engineers" by Larry Blair, April 19 and "Youngest B-17 Crew in World War II," by Paul Wasner, May 3.

Meetings

E-5, 6 club meets March 24

The 5-6 Club for enlisted members meets March 24, noon, at the Rio Grande Community Center. All staff sergeants and selectees and technical sergeants from all branches are invited to bring their lunch.

Call Tech. Sgt. Jennifer Mixon, 853-5813.







OF NOTE

Share lunch, tips with single parents

Single Parents' Lunch is March 25, 11 a.m.-noon, at the Family Support Center. Bring your bag lunch and invite other single parents. Call the Family Support Center, 846-0741.

Toastmasters hosts Trevino talk

Kirtland New Horizons Toastmasters hosts guest speaker Todd Trevino, speaking on "Changing Times for Investors," today, noon, in the El Dorado Room at the Coronado Club.

Call Mary Lou at 275-3271 or Nancy at 845-9885.

Retirees briefed

The Health Insurance Portability and Accountability Act of 1996 is briefed **March 29**, 10-11:30 a.m., at the Rio Grande Community Center.

The briefing also includes an update on the concurrent receipt, New Mexico property tax exemption, other benefit and entitlement changes and base services schedule changes.

Hearts Apart hosts arcade night

Arcade Night, sponsored by the Hearts Apart program at the Family Support Center, is **March 28**, 5-8 p.m., in Room 120 of the Consolidated Support Building.

Contact Tech. Sgt. Charles McKenzie at 853-1704 or charles.mckenzie@kirtland.af.mil.

Miscellanea

Air cooler changeover scheduled

The 377th Civil Engineers, Chugach Management Services, JV, and Honeywell announce that preparations are under way to ensure that cooling is available as the weather begins to warm. On **April 14**, technicians from the sections begin turning off heating equipment and turning on air conditioning. Complete

changeover is expected by May 9.

All headquarters facilities, dormitories and other high-use facilities will be prioritized for the service.

Any problems with service should be directed to the Civil Engineers service call desk, 846-8222.

Productivity program gives funding, oversight

The Productivity Enhancing Capital Investment program provides Air Force bases worldwide with funding and oversight for productivity improvements that provide measurable, positive returns on investment.

The program funds improve productivity through purchasing new equipment, technology upgrades, training and other assets, using Fast Payback Capital Investment Funds for project at or below \$200,000 and the Productivity Investment Funds for projects over \$200,000.

The program approves projects that generate savings exceeding the investment cost and can quickly fund projects, allowing those projects to start within months of approval.

Call Sharon Richardson at 846-6010.

Electronic W-2s available

Military members and DOD civilians can view, save and print their W-2 wage and tax statements from myPay at https://mypay.dfas.mil.

Military retirees and annuitants can view, save and print their tax form 1099s as well.

Blood drives set

Kirtland AFB sponsors blood drives conducted by United Blood Services.

A waiting period is imposed for people who have had Smallpox vaccinations.

The Bloodmobile will be at Sandia National Laboratories, every Tuesday, 7:30 a.m.-2 p.m. the Thunderbird Cafe March 25; and by the

377th Civil Engineer compound, Building 20684, today.

Personnel

Electronic Warfare Conference slated

The U.S. Navy hosts the 48th Annual Joint Electronic Warfare Conference at the Naval Postgraduate School, Monterey, Calif., **May 6-8**, for U.S. government personnel only.

The conference theme is "EW in Transformation: An Evolving Foundation of U.S. Security."

For more information on the 48th JEWC, visit the Web site at https://
jewc.mugu.navy.mil.
Points of contact are Susan
Hynds, 805-989-4018 or DSN
351-4018 and Melody Dates,
805-989-7832, DSN 3517832, or by e-mail at
susan.hynds@navy.mil or
melody.dates@navy.mil.

Recruiting

Volunteers of year nominations sought

During National Volunteer Week, Kirtland AFB honors all volunteers at its annual Volunteer Recognition Ceremony and Cookout, May 2, 11 a.m.-1 p.m., at the Rio Grande Community Center.

TEAM KIRTLAND college students sought for volunteers

The UNM Student Volunteer Committee is registering university students interested in working on the upcoming Homeland Security/Combating Terrorism Conference. Volunteers are needed to do tasks including stuffing envelopes, registration, marketing the conference or decorating the grand ballroom.

Student volunteers will be able to meet and interact with first responders, receive credit through their professors and have the opportunity to extend appreciation to police, fire and emergency medical service responders.

To volunteer, students should contact Sarah Rivera at 980-0471 or Rachael Baca at 604-6573 to register for the upcoming meeting.

Spouse club seeks board members

The Kirtland Officers' Spouses' Club seeks executive board members from the club's membership. Positions are president, first- and second-vice presidents, secretary, treasurers, and most standing committee chairs.

Call Diana Samples, 332-0902.

Honor Guard leader sought

A sharp, motivated noncommissioned officer who is a staff sergeant through master sergeant is needed to fill the position as noncommissioned officer in charge of the Kirtland AFB Honor Guard.

Interested Airmen should submit a package to Senior Master Sgt. James Orange, 377th Services Squadron first sergeant, or Lt. Col. Therese Robinson, 377th Services Squadron commander, by today.

Submit a letter stating why you would like to have this position, a letter of recommendation from your squadron/unit commander, a letter of recommendation from your immediate supervisor, your last three evaluation reports and AF Form 108 (Body Fat/Weight Management Program).

'Strides Against Breast Cancer' needs walkers

Teams are needed to join the annual Making Strides Against Breast Cancer walk, **April 6**.

Team captains are also needed.

Contact Maj. Michael Earl, 846-3287, or by e-mail, michael. earl@ Kirtland.af.mil.

Volunteers needed for Scouts visit

About 2,000 Boy and Girl Scouts will visit Kirtland AFB on their way to Philmont Scout Ranch during the summer.

TEAM KIRTLAND volunteers are needed to assist during the Scouts' visit.

Volunteers will welcome the Scouts at the entry gate, answer questions about the base and the military and help the Scouts get settled at the West Gym where they are lodged.

Contact Senior Airman Nathan C. Mallory at 846-1478.

Dental Clinic sick call offers evaluation appointments

The Kirtland Dental Clinic is modifying the current Dental Sick Call process, effective April 1, to alleviate patient wait times.

Patients will be given specific dental sick call evaluation appointment times.

The walk-in dental sick call will be terminated.

Patients should call 846-3027, staffed at 7 a.m., to schedule appointments. The first appointment is a "screening" to determine need for further appointments for care.

Lab's Swanson cited with director's award

Dr. Patricia Swanson, an employee of the Directed Energy Directorate at the Air Force Research Laboratory, was recently honored with a director's special recognition award. Swanson heads the Homeland Technology Defense Office at the directorate.

Swanson's nomination for the award cited many talents and accomplishments for her work statewide. She was requested by the State of New Mexico Department of Transportation to provide assessments of critical transportation and infrastructure areas within New Mexico. The Safety Committee in the National Highway and Transportation group also called upon her to help New Mexico and Arizona evaluate the threat to certain routes. Swanson also aided the Office of Special Investigations in evaluating vulnerabilities on

Her contributions to the laboratory and New Mexico merited the annual award, presented at a recent ceremony by Directed Energy Director Dr. R. Earl Good.



